



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Department of Justice  
REGIONAL OFFICE NO. 1  
Justice Hall, Government Center  
Diversion Road, Sevilla  
City of San Fernando, La Union  
Email Address: [paofoss01@gmail.com](mailto:paofoss01@gmail.com)  
Tel. No. (072) 888-2578



## **REQUEST FOR QUOTATION**

The Public Attorney's Office will undertake a procurement transaction for the purchase of **THREE (3) PIECES OFFICE TABLE and THREE (3) PIECES OFFICE CHAIR** through Small Value Procurement (SVP) under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of **PAO-Urdaneta City, Pangasinan District Office**. The Approved Budget for the Contract (ABC) is **SEVENTY-FIVE THOUSAND PESOS (Php 75,000.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the items listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than **March 20, 2024** to the address below:

**PUBLIC ATTORNEY'S OFFICE**  
**Urdaneta City, Pangasinan District Office**  
**Justice Hall, Barangay Anonas**  
**Urdaneta City, Pangasinan**  
**Telephone No. 075-654-7516**  
**Email Add: [pao\\_urdanetacity@yahoo.com](mailto:pao_urdanetacity@yahoo.com)**

For further inquiries, please look for:

**ATTY. FLORANTE C. NATIVIDAD**  
**Public Attorney III/OIC-DPA**  
**PUBLIC ATTORNEY'S OFFICE**  
**Justice Hall, Barangay Anonas**  
**Urdaneta City, Pangasinan**  
**Telephone No. 075-654-7516**  
**Email Add: [pao\\_urdanetacity@yahoo.com](mailto:pao_urdanetacity@yahoo.com)**

**General Conditions:**

- 1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;**
- 2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, JUSTICE HALL, BARANGAY ANONAS, URDANETA CITY, PANGASINAN**
- 3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT**
- 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS**

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

Public Attorney's Office  
Justice Hall, Barangay Anonas  
Urdaneta City, Pangasinan

Sir/Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
1	OFFICE TABLE	3	45,000.00	15,000.00	
1	OFFICE CHAIR	3	30,000.00	10,000.00	
<b>TOTAL</b>			<b>75,000.00</b>		

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(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Contact Number/s

\_\_\_\_\_  
Email Address